



# केन्द्रीय माध्यमिक शिक्षा बोर्ड

( शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन )

## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)



CBSE/CE/TERM-I/2021

06.11.2021

To  
The Principal  
Schools affiliated to CBSE  
(Circulated through Web)

**Sub:- Demystifying OMR to be used in Term-I examinations-regarding**

Dear Madam/Sir,

**Greetings for the festival sessions,**

You are aware that the CBSE will be using OMR for the first time for assessment of both the Classes- X and XII in Term-I examinations. Hence, there is a need that all the students appearing in the Term-I examinations and the schools sponsoring these students should have complete knowledge about the OMR.

**OMR is demystified by providing following information:-**

1. A sample copy of OMR is enclosed with this letter.
2. Details of the candidates will be pre-filled in the OMR.
3. Candidate has to write a Question Paper Code in the upper right corner in the space provided for the same. Question Paper Code will be written on the Question Paper.
4. Candidate has to write in his/her own hand in the space provided **"I confirm that all particulars given above are correct"** and sign in the running hand on OMR.
5. Only Blue/Black ball point pen is to be used for filling desired information and for giving responses.
6. Use of pencil is strictly prohibited. If it is found that the candidate has used the pencil for filling OMR, this will be considered as use of unfair means and action will be taken against the candidate as per unfair means rules.
7. **Following are the important features of the OMR:-**
  - (i) There is a space for answering 60 questions in an OMR irrespective of total questions given in the Question Papers of any subject. Candidates will use maximum circles as per total questions given in the Question Paper for giving responses. This should be only in serial.
  - (ii) Answers given after the maximum question number will not be evaluated. Meaning thereby, if there are 45 questions in some Question Papers and the candidate is changing Question no 46 in OMR and writing this question as 45 and then giving the answer, it will not be evaluated.



"शिक्षा केन्द्र", 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली-110092  
"SHIKSHA KENDRA" 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110092

Phone (off.) : 011-22509256-59, 22041807-08, Website: www.cbse.gov.in, www.cbse.nic.in






- (iii) For giving a response, 4 circles i.e. (a),(b),(c),& (d) are given in front of each question in a row. Candidates once confident about the correctness of reply should darken the circle with a pen.
  - (iv) After 4 circles are over, a box is given in the same row. Candidates have to write the correct option in this box i.e. a or b or c or d as the answer is.
  - (v) After the box, again a circle is given ahead of box wherein the question number is also written inside the circle. This circle is to be darkened by the candidates if they have not attempted this question.
  - (vi) Candidates are advised that first of all they should mark the response by darkening the circle. If fully satisfied then they should write a response in a box. Purpose of giving a box is only that if any candidate wishes to change the response, the same be written in the box.
  - (vii) Even if a candidate is satisfied with darkening the circle, this response has to be written in the box. Candidates have to reply both in a circle and in a box.
  - (viii) Reply written in the box will be treated as final.
  - (ix) If the box is empty and the response is marked in the circle, it will be considered that the Question has not been attempted by the candidate.
  - (x) If the response is given in a box and the circle is left blank, it will be considered that the Question has been attempted by the candidate.
  - (xi) If all the three i.e. 4 circles, box and last circle are left blank, it will be considered that the question has not been attempted.
8. Schools will download the OMRs in advance as per the schedule given in guidelines (to be provided by CBSE shortly).
9. Centre Superintendent will keep the OMR safely under lock and key after downloading and will be used only on the day of examination after affixing facsimile stamp of the Centre Superintendent.

Schools are requested that based on the information provided by the CBSE, practice sessions may be organized for the students. Prior to the practice sessions, teachers must also get acquainted themselves well with the OMR.

**Check the authenticity of this circular on the CBSE website.**

  
(Dr. Sanyam Bhardwaj)  
Controller of Examinations

**Copy to web admin for uploading on CBSE website.**





# केन्द्रीय माध्यमिक शिक्षा बोर्ड CENTRAL BOARD OF SECONDARY EDUCATION

## उत्तर पत्रिका / ANSWER SHEET

केवल नीले/काले बॉल प्वाइंट पेन का ही प्रयोग करें।

USE ONLY BLUE/BLACK BALL POINT PEN

माध्यमिक विद्यालय परीक्षा (कक्षा दसवीं)

Secondary School Examination (Class X)

अनुक्रमांक Roll No.	12681458
(अंकों में एवं शब्दों में) (in digits and words)	One Crore Twenty Six Lakhs Eighty One Thousand Four Hundred Fifty Eight
परीक्षा का दिन एवं तिथि Day & Date of the Examination	Friday - (26/11/2021)
केन्द्र संख्या व नाम Center No. & Name	1001 RACHANA SCH SHAHIBAG AHMEDABAD GUJARAT
विषय कोड व नाम Subject code & Name	301 - ENGLISH CORE
अभ्यर्थी का नाम Candidate's Name	RAJESH KUMAR
पिता का नाम Father's Name	SHIV KUMAR PANDEY
विद्यालय का कोड व नाम School code and Name	(10001) RACHANA SCH SHAHIBAG AHMEDABAD GUJARAT



OMR No.  
138734235

प्रश्न पत्र के ऊपर लिखे कोड को दर्शाएँ  
Write code No. written on the question paper  
Question Paper Code

			/		/	
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### SOME EXAMPLES OF WRONG/CORRECT WAYS OF MARKING AS FOLLOWS

WRONG METHOD					CORRECT METHOD				
1	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	1	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	2	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	3	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	4	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	5	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	6	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	7	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
8	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	8	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

A circles for response  
For writing response  
Darken circle if not attempted

अधीक्षक की मोहर / Facsimile stamp of the Center Supdt.

प्रत्येक प्रश्न का उत्तर केवल एक ही गोले में गहरा निशान लगाकर दीजिए एवं उत्तर को बॉक्स में लिखें Darken ONLY ONE CIRCLE for each Question and write the answer in the box.

Q.No	Response	*	#	Q.No	Response	*	#	Q.No	Response	*	#	Q.No	Response	*	#
1	a b c d		1	16	a b c d		16	31	a b c d		31	46	a b c d		46
2	a b c d		2	17	a b c d		17	32	a b c d		32	47	a b c d		47
3	a b c d		3	18	a b c d		18	33	a b c d		33	48	a b c d		48
4	a b c d		4	19	a b c d		19	34	a b c d		34	49	a b c d		49
5	a b c d		5	20	a b c d		20	35	a b c d		35	50	a b c d		50
6	a b c d		6	21	a b c d		21	36	a b c d		36	51	a b c d		51
7	a b c d		7	22	a b c d		22	37	a b c d		37	52	a b c d		52
8	a b c d		8	23	a b c d		23	38	a b c d		38	53	a b c d		53
9	a b c d		9	24	a b c d		24	39	a b c d		39	54	a b c d		54
10	a b c d		10	25	a b c d		25	40	a b c d		40	55	a b c d		55
11	a b c d		11	26	a b c d		26	41	a b c d		41	56	a b c d		56
12	a b c d		12	27	a b c d		27	42	a b c d		42	57	a b c d		57
13	a b c d		13	28	a b c d		28	43	a b c d		43	58	a b c d		58
14	a b c d		14	29	a b c d		29	44	a b c d		44	59	a b c d		59
15	a b c d		15	30	a b c d		30	45	a b c d		45	60	a b c d		60

\* Write Correct Option

# Darken Circle if question not attempted

I confirm that all particulars given above are correct.

→ Please write above statement from your hand.

अभ्यर्थी के हस्ताक्षर (चलते हाथ से लिखें)  
Candidate's Signature (in running hand)

Total correct answers  
(To be filled by the Evaluator)

Total correct answers  
(To be filled by the Coordinator)

Signature	Invigilator	Evaluator	Coordinator	Observer
Identification No.				